



Responsible Lottery Official Informed Consent

FORM 2

This form may be dropped off at
any Lottery office or mailed to:
Minnesota Lottery
PO Box 13650
St. Paul, MN 55113

Pursuant to Minn. Stat. Sec. 349A.06, when you apply for a lottery retailer contract with the Minnesota State Lottery (the "Lottery"), Responsible Lottery Officials (as defined in law) are required to complete:

- (1) A fingerprint-based nationwide background check with the Bureau of Criminal Apprehension ("BCA") every seven (7) years; and
- (2) A tax delinquency check with the Minnesota Department of Revenue ("Revenue") to determine if you owe \$500 or more in delinquent taxes.

To help verify your eligibility for a lottery retailer contract, the Lottery is asking for you to provide personal data, which may include private information about yourself, including name, address, date of birth, and fingerprints. The BCA requires this personal data to perform a search of its systems, tell you apart from other people with same or similar names, and to conduct a criminal history background check. The Lottery is also asking for your consent for Revenue to share your tax data and for the BCA to share your background check data with the Lottery to ensure you are eligible to hold a retailer contract.

Data Practices and Tennesen Notice: All information requested is required to positively establish your identity. All data collected is used to conduct a tax delinquency check and a background check, and to ensure the information obtained is yours and not related to another person.

Certain data being requested to be shared may be considered private data on individuals or nonpublic data. Therefore, Revenue and/or BCA are unable to provide the Lottery with this data without your permission.

- The data provided by Revenue to the Lottery is limited to tax information and use of the data is limited to verifying that you are not disqualified from holding a lottery retailer contract. Once you authorize Revenue to share your tax data, Revenue may share that data with the Lottery.
- The data provided by BCA to the Lottery is limited to background check information (including an FBI background check) and use of the data is limited to verifying that you are not disqualified from holding a lottery retailer contract. Once you authorize BCA to share your background check data, BCA may share that data with the Lottery.

Information classified as "public" under the Minnesota Government Data Practices Act may be disclosed upon request.

This consent is valid for seven (7) years from the date below.

You have the right not to consent by refusing to sign this consent form. However, refusal to provide your personal data will result in the BCA's inability to process the background check, and Revenue and/or BCA being unable to provide information to the Lottery to verify your eligibility to hold a retailer contract. In that case, the Lottery may choose not to issue you a new contract or renew your existing contract should you withdraw your consent.

The Lottery, BCA, and Revenue may not release the requested data to any other parties without your permission, except as authorized by statute, including, but not limited to the Minnesota Government Data Practices Act, or pursuant to a court order. Access to the data you provide and any data the Lottery receives under this authorization will be limited to individuals within the Lottery whose job duties reasonably require access. The Lottery, DOR, BCA, the FBI, and the Office of the Legislative Auditor will also have access to the information you provide. If you have any questions about how your data may be shared, please contact the Lottery at contracts@mnlottery.com.

You may challenge the accuracy or completeness of any information contained in the records obtained as a result of the background check by using the procedures set forth in Minnesota Statutes § 13.04 or Title 28 Code of Federal Regulations, § 16.34.

The BCA and the FBI will not retain submitted fingerprints except for a limited time for auditing purposes.

I consent to a search of the BCA's Criminal History System's records and the FBI's Criminal Justice Information Services records to be performed on me under Minnesota Statutes § 349A.06. I give my permission for Revenue and BCA to provide my private or nonpublic tax or background check data as described above to the Lottery; and I understand that this data will be used to verify my eligibility to hold a retailer contract.

Information Sharing Authorization: Revenue and BCA will share your private or nonpublic tax or background check data with the Lottery. By signing below, you authorize the sharing of private and/or nonpublic data between the three agencies.

- I certify that I am a Responsible Lottery Official as defined in Minnesota Statute, Sec. 349A.06.
- I authorize the Lottery to send all information included in these documents to the BCA and FBI to conduct a state and federal criminal background check under Minn. Stat. Sec. 349.06.
- I authorize the Lottery to send all information included in these documents to Revenue to conduct a tax delinquency check under Minn. Stat. Sec. 349A.06.
- I acknowledge and agree to the Consent to Release Private or Nonpublic Data and Information Sharing Authorization from this point forward for a period of seven (7) years.
- I hereby release the DOR, the BCA and the Lottery from any and all actions and causes of action, of any kind and nature whatsoever, past, present, and future, arising out of the release of information obtained with this consent.
- I certify that the information I have provided is true and accurate to the best of my knowledge. I understand that providing false information may result in denial of application and is a crime.

Applicant Printed Name

Date

Applicant Signature

Social Security Number